

## Finance and Resources Committee

4 December 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1.	23 February 2017	<a href="#">Strategic Direction for Tackling Homelessness</a>	To agree that the Executive Director for Communities and Families would report back to a future Committee on the impact the implementation of the new Homelessness Strategy would have on shortening the period of contract extensions.	Executive Director for Communities and Families	1 February 2019		An update will be provided early 2019 on the impact of implementation one year on.
2.	27 March 2018	<a href="#">Sickness Absence Policy</a>	To note that, in addition to the standard review process, a report would be brought to committee 12 months after implementation of	Executive Director of Resources	November 2019		This policy will be implemented in October 2018 and reviewed 12 months thereafter.

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			this policy to review its impact and make any further recommendations for potential improvement.				
3.	12 June 2018	<a href="#">Provisions of Registrar Services</a>	To agree a report would be brought back to Committee reporting on registrar provision across the city.	Executive Director of Place	On-going		This activity will be picked up as part of the Council's wider Asset Management review and will be reported in due course.
4.	12 June 2018	<a href="#">Expansion of Early Learning and Childcare from 600-1400 hours by 2020 – Current Progress and Next Steps</a>	To agree to provide a briefing to Councillor Johnston on the model for delivery of 1140 hours of childcare.	Executive Director for Communities and Families	As soon as possible		Arrangements are currently being made for officers to meet with Councillor Johnston.
5.	12 June 2018	<a href="#">Award of Festival Attraction Contract for the Summer Period in Princes Street Gardens</a>	1) To agree to circulate a briefing note to members on the length of time that the grass in Princes Street Gardens	Executive Director of Place		23 October 2018	Briefing Note was circulated to Councillors – closed.

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			<p>would be out of use as a result of the Festival Contract.</p> <p>2) The Head of Place Management to investigate the policy on the use of greenspace for events and report back to Councillor Miller.</p>	Executive Director of Place	31 December 2018		
6.	16 August 2018	<a href="#">Construction Charter</a>	To recognise that the Charter was a living document and agree that work with the Trade Unions and contractors would continue during the implementation phase, with a report reviewing the Charter to be brought back to Committee in 12 months.	Executive Director of Resources	15 August 2019		

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7.	27 September 2018	<a href="#">Carbon Reduction Commitment (CRC) Annual Report</a>	To agree to circulate a briefing note which summarised the outcomes from a recent exercise with Napier University on the mid to long term energy strategy for the council's operational buildings along with some recently published figures by Scottish Government.	Executive Director of Resources	31 October 2018	5 November 2018	Briefing Note was circulated to Councillors – closed.
8.	27 September 2018	<a href="#">Asset Management Strategy Transformation Programme - Update</a>	To note that, due to the complexity of preparing guidance on concessionary lets, the Head of Property and Facilities Management would make arrangements for a meeting to be held where live examples would be given, one from the operational	Executive Director of Resources		7 November 2018	The workshop was held on 7 November 2018 – closed.

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			and one from the investment estate to help officers understand how to be inclusive of the many issues members have encountered.				
9.	11 October 2018	<a href="#">Revenue Monitoring 2018/19 – progress update</a>	To agree that a supplementary report, which provided further information around how the proposed £1m of uncommitted monies would be spent, also be prepared for the Full Council meeting being held on 25 October 2018.	Executive Director of Resources			Report considered at Council on 25 October 2018 – closed.
10.	11 October 2018	<a href="#">Gender Pay Gap</a>	Notes the further analysis and actions outlined in paragraphs 3.26 and 3.27 of the report, and calls for an update on these	Executive Director of Resources	October 2019		

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			activities in not more than 12 months.				
11.	11 October 2018	<a href="#">Edinburgh Living: Management, Maintenance and Letting Services - Award of Contract Under Delegated Authority</a>	<p>1) To agree that an update report on this item be provided to a future meeting.</p> <p>2) To agree that detailed questions members would like to raise related to the contract would be followed up with officers after the meeting and shared with all elected members.</p> <p>3) To agree that the Executive Director of Resources would reinforce to all Directorates the importance of ensuring reports were brought forward</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p> <p>Executive Director of Resources</p>			<p>An update report is included on the agenda for Committee on 4 December 2018 – closed.</p> <p>No further questions were raised following Committee – closed.</p> <p>Executive Director of Resources has discussed this at weekly CEO and Executive Director meetings – closed.</p>

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			<p>in a timely manner to ensure full and proper scrutiny by elected members.</p> <p>4) To agree to provide a briefing note on why the council had undertaken the tender of this contract and not the LLP.</p>	Executive Director of Place			A briefing note has been circulated to members – closed.
12.	11 October 2018	Variation to Care at Home Contract – B Agenda item	To agree that officers would meet with Councillor Miller to address a number of questions she had and a briefing note would be circulated to members of the Committee detailing the responses provided by officers.	Chief Officer, Health and Social Care Partnership	End of December		
13.	22 October 2018	<a href="#">Disposal of Former Close Support</a>	To agree to incorporate to the forthcoming workshop on concessionary lets, a	Executive Director of Resources		7 November 2018.	The workshop was held on 7 November 2018 – closed.

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		<a href="#">Unit, 83 Pentland View</a>	discussion about future sales of Council properties/assets and how a better balance could be achieved between what was acceptable to local communities and the financial aspirations of the Council.				
14.	22 October 2018	Purchase of developer share in National Housing Trust Limited Liability Partnership – B Agenda Item	To agree that a briefing note on the general principles of taxation policy be circulated to members of the Finance and Resources, and Housing and Economy Committees.	Executive Director of Resources		14 November 2018	Briefing Note was circulated to Councillors – closed.